

CITY OF BRAWLEY

April 17, 2019

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

The meeting was called to order by Co-Chairman Osterkamp at 4:00pm

PRESENT: Tim Kelley, Peter Osterkamp, Tom Rutherford, Brian Floyd

ABSENT: Tony Friley

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Floyd/Rutherford/3-0

2. PUBLIC APPEARANCES/COMMENTS:

- None

3. APPROVAL OF MINUTES.

The March 20, 2019 meeting minutes was **approved** as submitted. m/s/c Rutherford/Floyd/3-0

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

Fuel Sales

- 1254.8 Gallons of 100-LL AVGAS March, 2019.
- 1821 Gallons of Jet A March, 2019.
- 82 landings, 75 Departures March, 2019.
- Hangar Occupancy- 7 vacant hangars- \$180 (2), and \$120 (5) hangars as of April, 2019.
- Annual leak down air test on the fuel tank will be performed on April 9, 2019, Passed.

5. Staff Report:

- September Expenditure and Revenue Report provided, with a Cash on hand balance reports.
 - \$32,128.14, 45.0% of Budget - Expenditures
 - \$88,265.18, 70.1% of Budget - Revenues
 - -\$893,257.26 - Cash on hand balance
 - Valuation of Airport Property & Hangars – Commissioner Osterkamp to contact City Manager.

6. Status Updates: - Tim Kelley

- Executive Hangar Funding Source – Commissioner Kelly mentioned that funding could be secured, contingent upon City would need to have the land rent at Fair Market Value and the USDA would be participating.
- Strategic Planning topics
 1. AWOS-3PT
 2. Runway Extension
 3. Executive Hangars
 4. Shade Structures
 5. ACIP Program

7. NEW BUSINESS

- City received a quote for AWOS-3PT at a cost of \$200,000 to \$250,000, and would have a yearly maintenance cost of \$ 7,000, communication cost of \$1,000, and electricity cost of approximately \$100.

ADJOURNMENT@ 4:57PM

Alan Chan, Engineering Technician II